

CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Andheri (W), Mumbai-61

Notice

Notice/2023-24/01

21/06/2023

This is to inform that the First Meeting of the Students' Grievance Redressal Cell for the academic year 2023-24 will be held on Saturday, 24th June 2023, at 12 p.m. in the Principal's chamber.

The agenda of the Meeting would be:

1. To discuss the formation of the Students' Grievance Redressal Cell Committee for the academic year 2023-24
2. To discuss the online application form and procedure for Grievance reporting.
3. Any other matter with the permission of the chair.



A handwritten signature in blue ink, appearing to read "MPG".

Dr. Madhukar Gitte

Principal

Principal

Claras College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061

Date: 24th June 2023

Minutes of Meeting: Students' Grievance Redressal Cell- 24th June 2023

The First Meeting of the Students' Grievance Redressal Cell for the academic year 2023-24 was held on Saturday, 24th June 2023 at 12 p.m. in the Principal's chamber.

The following agenda was discussed in the meeting:

1. To discuss the formation of the Students' Grievance Redressal Cell Committee for the academic year 2023-24.

Dr. Madhukar Gitte Chairperson welcomed members of the Students' Grievance Redressal cell. He informed that the following are the members of the Students' Grievance Redressal Cell for the academic year 2023-2024.

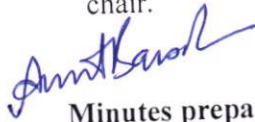
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|----|-----------------------|-------------|
| 1 | Dr. Madhukar Gitte | Chairperson |
| 2. | Mr. Amit Bansod | Secretary |
| 3. | Mrs. Samina Chaudhary | Member |

2. To discuss the online application form and procedure for Grievance reporting:

Committee Chairperson Dr. Madhukar Gitte informed the members about the policy and procedure to be followed by students in case of a grievance. He also informed that students could apply for grievances online on the college website. Mr. Amit Bansod was given the responsibility of creating an online form and posting it on the website.

3. Any other matter with the permission of the chair:

As there were no other matters to be discussed, the meeting ended with a vote of thanks to the chair.



Minutes prepared by:

Mr. Amit Bansod





Dr. Madhukar Gitte

Principal

Principal
Claras College of Commerce
Yar' Road, Versova,
Andheri (W), Mumbai-400 061

CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Andheri (W), Mumbai-61

Notice

Notice/2023-2024/02

28/03/2024

This is to inform that the second Meeting of the Students' Grievance Redressal Cell for the academic year 2023-24 will be held on Monday, 1stth April 2024, at 12 p.m. in the Principal's chamber.

The agenda of the Meeting would be:

1. To read and confirm the minutes of the previous meeting held on 24th June 2023-24.
2. To discuss matters arising from minutes of the previous meeting.
3. To discuss about awareness of online application form and procedure for grievance reporting among students.
4. To invite suggestions regarding increasing the awareness of students' grievance redressal cell from members.
5. Any other matter with the permission of the chair.



Dr. Madhukar Gitte

Principal

Principal
Claras College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061

Date: 1st April 2024

Minutes of Meeting: Students' Grievance Redressal Cell- 1st April 2024

The second meeting of the Students' Grievance Redressal Cell for the academic year 2023-24 was held on Monday, 1st April 2024 at 12 p.m. in the Principal's chamber.

The following agenda was discussed in the meeting:

1. **To read and confirm the minutes of the previous meeting held on 24th June 2023:**
The minutes of the previous meeting held on 24th June 2023 were read by Mr. Amit Bansod.
2. **To discuss matters arising from minutes of the previous meeting.**
There were no matters arising from the minutes of the previous meeting
3. **To discuss about awareness of online application form and procedure for grievance reporting among students.**

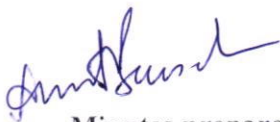
Chairperson Dr. Madhukar Gitte informed the cell members that awareness about online application form and procedure for grievance reporting needs to be increased in campus.

4. **To invite suggestions regarding increasing the awareness of students' grievance redressal cell from members**

Chairperson Dr. Madhukar Gitte invited suggestions from members to increase awareness about the cell. Suggestion was given by the members that teachers has to brief students regarding cell and online application form and procedure for grievance reporting.

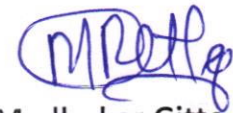
5. **Any other matter with the permission of the chair.**

As there were no other matters to be discussed, the meeting ended with a vote of thanks.



Minutes prepared by:

Mr. Amit Bansod



Dr. Madhukar Gitte

Principal

Principal
Claras College of Commerce
1st Road, Versova,
Andheri (W), Mumbai-400 061

CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Andheri (W), Mumbai-61

Student Grievance Redressal Cell Annual Report 2023-2024

- Two meetings of Student Grievance Redressal Cell were held on 24th June 2023 and 1st April 2024 respectively.
- Link for online application of Grievance Redressal was posted on College's website.
- No matters were reported related to student grievances in the college for the academic year 2023-24 whereby the report for the same stands "NIL".



Convener

Mr. Amit Bansod



Dr. Madhukar Gite

Principal

Principal
Clara's College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061